DIAMOND CO.

Nonprofit Volunteer Career Transition Kit

From Volunteer to Paid Professional: 12-Page PDF + Editable Resume & LinkedIn Templates
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What's Inside
This kit transforms your nonprofit volunteer experience into a competitive job application. Download now to access:

1. Resume & Cover Letter Templates
- **Editable Word/Google Docs templates** pre-filled with bullet-point examples showing how to quantify volunteer impact.
  - Example: *"Increased donor retention by 18% through targeted outreach"*
- **Checklist for writing impactful volunteer bullet points**:
  - [ ] Use action verbs (e.g., *"Organized"*, *"Trained"*, *"Advised"*)
  - [ ] Include metrics (e.g., *"Raised $5K for the campaign"*)
  - [ ] Highlight leadership roles (e.g., *"Co-led fundraising committee"*)

2. LinkedIn Optimization Guide
- **Headline template**: *"Nonprofit Professional | Career Transition Coach | [Your Skills]"*
- **Keyword checklist** for nonprofit roles:
  - [ ] *"Nonprofit"*, *"Volunteer"*, *"Fundraising"*, *"Program Management"*
- **Example post**: *"How I transitioned from volunteering to a paid role in nonprofits"*

3. Skill-Mapping Worksheet
- **Editable Excel/Google Sheets** mapping 10 common volunteer activities to 15 transferable corporate competencies.
  - Example: *"Event planning → Project management"*

4. Interview Prep for Nonprofit Roles
- **5-step framework** to turn volunteer anecdotes into STAR-format achievements.
- **Mock interview questions** with sample answers:
  - *"Tell us about your experience in [nonprofit sector]."*
  - *"How do you handle tight deadlines?"*

5. Transitioning to Paid Work
- **Salary negotiation tips** (e.g., *"Research industry salaries first"*).
- **How to discuss volunteer work** on job applications.

Preview the Kit
📄 **Download a sample page**: [Skill-Mapping Worksheet (PDF)](link-to-sample)
📝 **See a resume template snippet**:
[Resume template snippet](link-to-screenshot)

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## **Why This Kit Works**
### **Testimonials**
> **"Used this kit to land a program coordinator role at a mid-sized nonprofit. Got the job in 6 weeks!"**
> — **Alex M., Former Volunteer at [Nonprofit Name]**

> **"The skill-mapping worksheet saved me hours of resume rewrites. Now my volunteer work looks like real experience."**
> — **Jamie L., Career Transition Coach**

### **Trusted by Nonprofit Professionals**
[Idealist Logo] [GuideStar Logo] [Nonprofit Times Logo]

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## **Get the Kit Now**
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[Email Form]

**What's next?**
✔ Check your inbox (and spam folder) for your PDF.
✔ Follow us for more career tips: [Social Media Links]

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## **Frequently Asked Questions**
**Q: Is this kit really free?**
A: Yes! No strings attached. Just sign up to get the download link.

**Q: Who is this for?**
A: Nonprofit volunteers, career changers, and professionals looking to pivot into nonprofit work.

**Q: How long will it take to use?**
A: 1–2 hours to review all sections. Use the templates at your own pace.

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